**Collaborative Research Grant Report**

Recipients of a MindCORE Collaborative Research Grant are required to submit a progress report annually during the duration of project funding. Please also report on any long-term tangible outcomes that result from the Collaborative Research Grant after funding has ended, such as other grants, papers, discoveries, patents, etc. You may skip any sections below that do not apply to your project at the time of submission. Please submit a completed report by April 15 to [hcalvert@upenn.edu](mailto:hcalvert@upenn.edu).

|  |  |
| --- | --- |
| Grant Title |  |
| Lead PI |  |
| Co-PIs |  |
| Start Date |  |
| Completion Date (if applicable) |  |
| Partners - Other orgs involved in the project |  |
| Grant Objective |  |

PLEASE CHECK ONE:

A. Research is ongoing. (Complete Mid-Project Report, and any other applicable sections.)

B. Research is complete. Focus is on dissemination, grant writing, presentations, and publishing. (Complete Final Report, and any other applicable sections.)

C. Research was completed 6+ months ago. Dissemination, grant writing, presentations, & publishing is complete. (Complete Post-Funding Report, and any other applicable sections.)

1. **Mid-Project Report**

|  |  |
| --- | --- |
| Paid Faculty or Staff Working on Project |  |
| Paid Students Working on Project (UG or graduate - please specify) |  |
| Volunteers Working on Project (Faculty, Staff, Students - please specify) |  |

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| Since beginning your project, have there been any changes/refinements to the following:   * The objective of the grant * Co-PIs * Other Collaborators * Paid/volunteer faculty staff or students working on the project. |
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| What is the status of the project? Please describe:   1. Your progress toward goals. 2. Any challenges facing the project. |
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| As you consider the next steps in your project, please outline upcoming key events, milestones, meetings. |
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**Expenses:** Personnel/Supplies/Other

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| --- | --- | --- | --- |
| Purpose | Requested | Spent to Date | Anticipated Future Expenditure |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **TOTAL** |  |  |  |

**Amount Requested for Carry-over: $**

1. **Final Report - N/A if this is a Mid-Project Report.**

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| In layperson’s terms, briefly outline the results of your research/project. |
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| Collaboration - Please highlight and provide details on all that apply:   1. Shared equipment, data, and resources at Penn or other institutions/organizations. 2. Created new student/faculty relationships and/or communities at Penn. 3. Provided mentorship and/or recruitment opportunities for graduate school. 4. Other, please explain: |
|  |
| In your opinion, what is the most remarkable accomplishment or finding of your project? And why? |
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| What lessons have you learned during the course of the project? |
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| If you intend for this project to be sustained after the grant period has ended, what actions have you taken and what actions will you be taking to facilitate sustainability? Do you plan to apply for additional funding from an outside source? If so, please detail. |
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**Dissemination:** (presentations, publications, etc.)

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Outlet | Activity | Link |
|  |  |  |  |
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1. **Post-Funding Report**

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| Please detail tangible outcomes from this project: (grant submissions, grant awards, publications, patents, licenses, applications, discoveries) |
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**Please list any links to documents for materials created through this project, or attach any relevant or supporting documents. If you have photos of your team or other images relevant to your research/project please share!**

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*Thank you!*